

How to Cancel a sole proprietorship:

1. Log in to My Chamber:

- Go to www.arubachamber.com → **My Chamber** → Log in to your account.
- (If you don't have an account yet, see below for account creation instructions.)
- If your company does not appear in your **My Chamber** account, contact support@arubachamber.com.

2. Submit the Cancellation Request:

- Click **"Mijn bedrijven / My businesses"** and select the company you wish to close.
- Click the orange button labeled **"Bedrijf sluiten / Close business"** and complete the required fields.
- Under the **"Gegevens onderneming / Company Information"** tab, fill in the necessary details.
- Under the **"Overige / Other"** tab, enter the owner's details (only the owner is authorized to make changes).
- Under the **"Ondertekenaar / Signatories"** tab, enter the owner's email so they can receive and digitally sign the document.
- Under the **"Bijlagen / Attachments"** tab, upload a **valid ID of the owner**.

3. Processing the Cancellation:

- Once the partners have signed the online document, the Aruba Chamber of Commerce will receive and process the cancellation.
- **Processing time: up to 24 hours if correctly submitted.**

Required Documents:

- Copy of passport or I.D. of the owner (driver's license not accepted)

Create an account:

- Go to www.arubachamber.com and on the homepage click '[View register](#)'.
- Click '[Registreren](#)' and enter your email, first name, and last name. Click 'Sign up'.
- Check your email, click the link, and log in with the provided password.
- Change your password (must include 3 of: lowercase, uppercase, digit, and symbol).
- Set up two-factor authentication: Scan the QR code using an authenticator app (not your camera) and enter the verification code.